



# Application Form



Powered Sites: \$175.00 per week, Caravan: \$225.00 per week, Budget Cabin: \$286.00 per week, Cabin: \$345.00 per week

All the above are PLUS metered electricity. **\*\*\*NO PETS ALLOWED\*\*\***

There is also a requirement to pay \$71.50 for a I-Key Remote which is refundable on leaving.

**Full Name of Applicant:** \_\_\_\_\_

Present/Main Address: Street: \_\_\_\_\_ Town: \_\_\_\_\_ Postcode: \_\_\_\_\_  
Telephone: \_\_\_\_\_

**(Photo Identification Must Be Produced If Required)**

Driver's License: \_\_\_\_\_ Passport No: \_\_\_\_\_

Motor Vehicle: Make: \_\_\_\_\_ Colour: \_\_\_\_\_ Reg No.: \_\_\_\_\_

No. of Adults in Party: \_\_\_\_\_ No. of Children in Party: \_\_\_\_\_

**Full Names of All Persons Who Will or Might Occupy The Site / Van / UMD At Any Time:**

Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_

**Other Motor Vehicle:** Make: \_\_\_\_\_ Colour: \_\_\_\_\_ Reg No.: \_\_\_\_\_

**Other Information (If Required By the Caravan Park):**

**1. References**

**(a) Employer:** Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_

**(b) Previous Accommodation Referees (2 Required)**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

**2. Have You Or Anyone In Your Party Been:**

(a) Evicted from this park, any other park or any rental property for non-payment of rent or for a reason involving poor behaviour? YES / NO

(b) Had an order of possession awarded against you by The Victorian Civil & Administrative Tribunal? YES / NO

A: I agree that the owner/Manager of this park can make independent enquiries to verify any information given by me on this application.

B: I know that if I have not honestly & candidly completed this form, any consent to occupancy may be withdrawn by the Owner/Manager of this park.

C: I acknowledge that this application does not represent a consent to occupancy in any form.

D: I acknowledge that I have received notice in writing from the caravan park owner that the Site/dwelling allocated is on flood prone land. \*Delete if not applicable\*

Signed: \_\_\_\_\_ Witnessed: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

I authorise Lilydale Pine Hill Caravan Park to obtain personal information from:

(a) The Owner or the Agent of my current or previous residence;

(b) My Personal referees and employer/s;

(c) Any record listing or database of defaults by tenants;

If I default under rental agreement, I agree that Lilydale Pine Hill Caravan Park may disclose details of any such default to a tenancy default database, and to Agents/Landlords of properties I may apply for in the future.

Signed: \_\_\_\_\_

## OFFICE USE ONLY

**THE APPLICANT WISHES TO OCCUPY THE FOLLOWING FORM OF ACCOMMODATION**

Site/Unit: \_\_\_\_\_ Site No: \_\_\_\_\_ Rent Quoted \$ \_\_\_\_\_ Per week plus metered electricity

**For The Following Period:**

From \_\_\_\_/\_\_\_\_/\_\_\_\_ Until \_\_\_\_/\_\_\_\_/\_\_\_\_ OR From \_\_\_\_/\_\_\_\_/\_\_\_\_ For \_\_\_\_/\_\_\_\_/\_\_\_\_

Site Length: \_\_\_\_\_ x \_\_\_\_\_ (State Period)

\*No bond is payable but 1 extra week's Rent is payable in advance\*

**IF THE CARAVAN OR UMD IS OWNED BY APPLICANT IS IT INTENDED TO INSTALL A RIGID ANNEX? YES / NO**



### Applying For a Rental at Lilydale Pine Hill Caravan Park

Thank you for thinking of us and wanting to Rent, you will need to fill in an application form and provide the documents we ask for.

- Your identification, including photo identification like a Driver's License or passport, Medicare Card, Health Care Card or Birth Certificate.
- Names and contact details of people who will give you rental reference.
- Your rental history.
- Rent Payment receipts or statements.
- Employment details and history.
- Proof of income, like payslips from your employer or your Centrelink income statement.
- Bank details and copies of your bank statements.
- We require you to sign (at the bottom of the application form) the authority for Lilydale Pine Hill Caravan Park to obtain personal information and permission to contact referees.

Before you submit your application, let the people know that you have listed as your referees, that we will contact them.

Your application will be processed with the information provided and submitted to the manager/owner for their acceptance or non-acceptance for tenancy. This is always the manager/owner's decision.

### Processing and Application Acceptance / Non-Acceptance

**IMPORTANT – We are unable to give any reason for non-acceptance, if your application is not approved for tenancy.**

- Should your application be accepted, you will pay 2 weeks rent on arrival and sign the rental documents the same day. Payment can be made by cash, bank cheque or credit card.
- If you are approved for the rental, keys will be available to you when rental documents are completed and two weeks rent is paid.
- **Rent is payable weekly** with always one week in advance.
- **Power is payable weekly.**
- Entrance and exit to the park is controlled by electronic gates. A fee of \$71.50 is payable for the supply of an I-key Remote. This I-key is fully refundable when this key is returned in good working condition.
- **One car** is allowed per site. Open space car parking area maybe available on request.
- Your tenancy is subject to **Residential Tenancies' Act 1997.**
- Tenancy is subject to **Park Rules** which will be provided on arrival.

Our website has further information. Visit [www.lilydalepinehill.com.au](http://www.lilydalepinehill.com.au)